International Genetically Engineered Machine (iGEM)

Article I- Name and Purpose

International Genetically Engineered Machine (iGEM) has been established for the purpose of promoting, supporting, and maintaining a competitive UMBC iGEM team.

Article II- Scope

This organization is subject to the jurisdiction of the Student Government Association of the University of Maryland, Baltimore County, as well as to the President of the University and his/her designee.

Article III- Membership

A UMBC student can become a member of this organization by:

• Attending at least 5 meetings

Membership in this organization is open to any UMBC undergraduate student (without restriction of GPA requirement, try-outs, etc.)

Membership in this organization will not be denied because of race, color, age, sex, gender identity or expression, sexual orientation, physical or mental disability, disabled veteran or veteran status, national origin, or religion.

Article IV- Officers and Elections

a. Officers

The officers of International Genetically Engineered Machine (iGEM) shall be the Co-President 1, Co-President 2, Treasurer, and Secretary.

The duties of the Co-President 1 shall include:

• managing member recruitment/retention
• overseeing all committees
• managing fundraising
• managing communication within the group
• managing public relations
• developing and managing events
• developing and managing projects
• exploring and sharing the history of the organization
• serving as the organization's official representative for communicating with SGA and UMBC staff

The duties of the Co-President 2 shall include:
- managing member recruitment/retention
- managing fundraising
- managing communication within the group
- managing public relations
- developing and managing events
- developing and managing projects
- exploring and sharing the history of the organization
- assuming the role of President in the event of the President's absence or incapacity

**The duties of the Treasurer shall include:**

- managing fundraising
- managing public relations
- developing and managing projects
- exploring and sharing the history of the organization
- managing the organization's funds and ensuring compliance with all financial rules and guidelines

**The duties of the Secretary shall include:**

- managing member recruitment/retention
- managing communication within the group
- managing public relations
- exploring and sharing the history of the organization
- recording and archiving information from meetings and activities

**b. Elections**

All officers shall be elected to a term of one year starting and ending on December 1st.

Elections will be held between November 15th and November 30th. In addition, in the case that a vacancy occurs in any of the elected positions identified in this Article, an election will be held to fill the position.

At least 14 days notice shall be given to all members before the annual election meeting.

Nominations shall be initiated from the floor and elections done by a ballot where the person with the most votes wins.

Officers may be removed throughout the year by a majority vote of the other members present at a meeting.

Before the vote, the individual(s) proposing to remove the officer will explain the specific reasons for the proposed action, which must involve misconduct or failure to fulfill officer responsibilities, and the officer will have the opportunity to respond.

**Article V- Amendments**

This Constitution may be amended by a majority vote of all members present at the meeting. All amendments must be approved in accordance with Student Government Association policy before becoming legally binding.

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<th>Organization Type</th>
<th>Organization Funding Status</th>
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<tr>
<td>Academic/Departmental</td>
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