Resident Student Association Constitution
Amended Fall 2013
Last Edited Spring 2014

Preamble:
The Resident Student Association, hereafter known as RSA, is the official governing body of the residential community of the University of Maryland, Baltimore County, hereafter known as UMBC. It shall be subject to the jurisdiction of the Office of Residential Life, as well as the President of the University and his/her designees.

Mission:
RSA is a student-run, representative organization that advocates for the residential population by encouraging students to reach their full potential as scholars and leaders by establishing and maintaining a safe and supportive community.

This mission is accomplished by:
- Making ourselves visible and accessible through various outlets and strategies
- Forming partnerships with the faculty and administrators that impact the student experience
- Providing opportunities to make connections through programming
- Empowering students to be a part of creating their community

Article I: Purpose
1. The purpose of this organization shall be to assure that the residential community at UMBC is ideal for all students.

2. RSA will promote a healthy, clean, and safe environment where athletic, cultural, social, and intellectual development can occur for all students, regardless of race, sex, ethnicity, sexual orientation, physical or mental disability, national origin, religion, gender identity, or political affiliation.
3. RSA will address the needs and interests of the residents as a student-run, representative organization to the administration, other campus organizations, and other college and university campuses.

4. RSA shall work cooperatively with the Office of Residential Life and other campus agencies/organizations to enhance the on campus experience for resident students.

5. RSA will represent and advocate the rights and interests of the resident student population with respect to the overall safety and well-being of all students.
Article II: Membership and Voting

Membership:

6. Qualification of Membership

A. All members of the UMBC community, excluding those Alumni who do not hold positions at UMBC, are eligible for membership in RSA.
B. Membership in RSA may not be denied on the basis of race, ethnicity, age, sex, sexual orientation, physical or mental disability, national origin, religion, gender identity, or political affiliation.
C. Membership status will terminate when an individual is no longer part of the UMBC community.

Voting:

7. Qualification of voting right

A. General Body

i. Currently registered residential students are part of the General Body of RSA and will receive voting rights upon attending three (3) consecutive general business meetings.

ii. Voting rights are guaranteed to all members for the first three RSA General Body meetings in the fall semester.

iii. Voting rights of General Body members continue at the end of the fall semester into the spring semester.

iv. A General Body member will lose voting rights after two (2) consecutive absences from General Body meetings.

v. Voting rights can be regained by attending two consecutive meetings.

B. Executive Board

i. Individuals who are part of the Executive Board will have voting rights as long as they are part of the Executive Board.
C. CAB Representative
   i. Only one representative from each CAB is allowed to vote on behalf of their community in a CAB vote.
   ii. Individuals who may attend and speak at general business meetings, but may not receive voting rights, include commuter students, faculty and staff (excluding student staff), and other members of the UMBC community.

8. Quorum:
   A. For any vote presented to the General Body, at least fifty percent of members holding voting rights must be in attendance.

   B. A Majority of active CAB representatives must be present in the event of a CAB vote.

Article III: Executive Board
9. General Expectations
   A. Each Executive Board member will maintain a transition binder.
   B. Each Executive Board member will submit one OTM a month.
   C. Each Executive Board member will serve on at least one committee.
   D. Executive Board member may not chair event committees.
   E. Each executive board member will attend general body meetings.
   F. Each executive board member will attend both summer and winter executive retreats.
   G. Each Executive Board member is expected to uphold the rules and regulations listed in the Guide to Community Living.
   H. Each executive board member shall work with an assigned community to establish a CAB.

10. Qualifications
    A. Have a minimum GPA of 2.0 on a 4.0 scale.
    B. Presidential candidates must hold one year of experience within RSA in order to run.
11. Officers and Responsibilities
A. President
i. The President shall schedule and preside over all RSA Executive Board and General Body Meeting.
ii. The president may schedule Executive Board and General Body Meetings when necessary.
iii. The President is the official spokesperson for RSA and will be the designated person to respond to media inquiries as they arise.
iv. The President is responsible for the implementation of leadership development activities and training sessions for the Executive Board.
v. The President has the authority to veto Executive Board decisions and vote in the instances of a tie within the Executive Board, CAB votes, and General Body.
vi. The President shall assemble committees, both permanent and temporary, as needed.
vii. The President may serve on any committee (excluding Stipend Review Committee).
viii. The President shall appoint any interim position on the Executive Board with 2/3 support of the current Executive Board members.
ix. The President will submit a biannual report on the activities of RSA.
x. The President will supervise and regulate Executive Board actions.
xi. The President will meet with the adviser on a weekly basis.

xii. The president will maintain open lines of communication with the Community Director’s.
xiii. The president shall meet monthly with CAB president and additionally as needed.
xiv. The president shall serve as an ex-officio chair of the CAB.
xv. The president shall hold CAB presidents accountable for the performance of their duties.
B. Director of Advocacy and Leadership (DAL)
   i. The DAL will establish open communication throughout the RSA organization.
   ii. The DAL will arrange administrative visits to the RSA General Body as needed.
   iii. The DAL will actively assess and examine the needs and concerns of resident students. These methods may include, but are not limited to, surveys, benchmarking assessments, resident interviews, and discussions with campus administrators.
   iv. The DAL will maintain connections made with other on-campus organizations and departments.
   v. The DAL will hold Town Hall meetings, one in the fall to gather information, and one in the spring to follow up on issues addressed in the fall.
   vi. The DAL shall serve as RSA’s liaison to the Student Government Association, Student Events Board, and *The Retriever Weekly*.
   vii. The DAL shall be the liaison to all RSA events co-sponsored with other organizations.
   viii. The DAL, along with the National Communications Coordinator, will organize both Fall and Spring CAB leadership summits to inform CAB members of their responsibility within RSA and their individual CAB’s.
C. National Communications Coordinator (NCC)
   i. The NCC shall serve as the liaison between NACURH Inc. (National Association of College and University Residence Halls), CAACURH (Central Atlantic Association of College and University Halls), and the Resident Student Association.
   ii. The NCC shall serve as the official representative of NACURH Inc. and CAACURH at UMBC.
   iii. The NCC shall serve as the official representative of RSA to NACURH Inc. and CAACURH.
   iv. The NCC shall be knowledgeable about NACURH Inc., CAACURH, and RSA.
   v. The NCC shall keep RSA and Residential Life abreast of all changes in NACURH Inc. and CAACURH.
   vi. The NCC shall keep RSA and Residential Life abreast of all related conferences, deadlines, fees, and requirements in a timely fashion.
   vii. The NCC shall organize and submit a research or resource report to the National Information Center (NIC) once per year, shall register, and pay dues for re-affiliation.
   viii. The NCC shall work with NACURH Inc. partners to fundraise for conference expenses.
   ix. The NCC shall help facilitate the continuation of communication among the delegates after conferences.
   x. The NCC shall be responsible for the organization and implementation of fundraisers for RSA operated through On Campus Marketing, the corporate partner of NACURH, Inc.
   xi. The NCC shall be responsible for creating and implementing an annual recruitment and membership retention plan for RSA.
   xii. The NCC shall serve as the parliamentarian for the RSA General Body Meetings.
   xiii. The NCC, along with the DAL, will organize both Fall and Spring CAB leadership summits to inform CAB members of their responsibility within RSA and their individual CAB’s.
D. Director of Finance (DOF)
   i. The DOF will establish semester or annual budgets.
   ii. The DOF will work with the National Communications
       Coordinator to establish budgets for travel and conference
       expenses.
   iii. The DOF will work with CAB Representatives to establish
        guidelines for budgetary allocations, and provide monthly
        budgetary updates for CABs.
   iv. The DOF will communicate expenditures to the RSA adviser
       prior to completing expenditures.
   v. The DOF shall keep a documented and itemized financial log
      of all expenditures, and provide reports to the General Body,
      the President, the Executive Board, and the Adviser, as
      needed or directed by the President.
   vi. The DOF will meet with CAB Treasurers once per month to
       do financial reviews.
   vii. The DOF will conduct financial training each semester with
        CAB treasurers and presidents.
   viii. The DOF will provide budget summaries at meetings.
    ix. The DOF will handle organizational (non-conference)
        fundraising.
    x. The DOF will oversee and work with the National
       Communications Coordinator.
    xi. The DOF will maintain an open line of communication with
        Residential Life for budget increases.
    xii. The DOF will work with Residential Life Business Services
        Division to coordinate purchases.
    xiii. The DOF will approve all purchases and expenses requested
         either by the Exec Board, CABs, or outside organizations.
E. Director of Communications (DOC)
   i. The DOC will oversee the accessibility and availability of information generated by RSA.
   ii. The DOC will maintain and update the RSA website, and ensure current information is posted in a timely manner.
   iii. The DOC will record meeting minutes at the General Body and Executive Board meetings.
   iv. The General Body Meeting minutes will be sent out to the RSA list proc no later than two days after the meeting.
   v. The DOC will keep records of attendance at general body meetings and track the voting rights of the members.
   vi. The DOC will oversee the maintenance of the list procs associated with RSA and CABs.
   vii. The DOC is responsible for checking the RSA mailboxes in Residential Life, and will process all RSA mail, unless addressed to a specific person or office.

F. Director of Events (DOE)
   i. The DOE will act as adviser for all major RSA events (i.e. Block Party, Midnight Breakfast, etc.).
   ii. The DOE shall be responsible for overseeing the appointment of chairs of major RSA events.
   iii. The DOE shall work as an event adviser to CABs when needed.
   iv. The DOE shall be responsible for all advertising efforts undertaken by RSA.
   v. The DOE shall be responsible for tracking progress of major RSA events, as well as evaluating their success and determining means for possible improvement for future reference.
G. Adviser
   i. The RSA Adviser(s) shall be a professional staff member(s) of the Residential Life Office, who will advise the RSA Executive Board and represent the interests of the Residential Life Office.
   ii. The RSA Adviser shall be a non-elected position, but may be selected by a majority of the Executive Board in the event of a vacancy.
   iii. There shall be no more than two Advisers to RSA at any time.
   iv. The Adviser(s) shall meet with the President on a weekly basis.
   v. The Adviser(s) shall be available to, and work with, the members of the Executive Board to assist in the execution of their duties.

H. Meetings
   i. Executive Board meetings will be held a minimum of two (2) times a month.

12. Line of Succession
   A. In the event of a vacant position:
      a. The President may appoint an interim replacement after 2/3 Executive Board approval.
   B. In the event of the President position becoming vacant, the following line of succession shall be used:
      a. DAL, NCC, DOF, DOC, and DOE.
   C. All succession appointments are subject to approval by the General Body
   D. In the event of a disapproval of succession, a special election will be held, at the discretion of the General Body, in order to find a replacement.
   E. In the case of the entire Executive Board resigning, a special election will be held to fill the Executive Board vacancies.
7. Removal
   A. Grounds for Removal:
      i. Not fulfilling expectations outlined in Article III, Sections 9, 10, and position specific duties.
   B. Process of Removal:
      i. Before removal may be considered, an adviser must be consulted.
      ii. The Executive Board shall vote for the removal of the person in question by a secret ballot with a majority of two thirds.
      iii. The General Body shall vote for the removal of the person in question by a plurality vote only if the above mentioned Executive Board vote passes.
      iv. The RSA Adviser(s) shall dismiss the person in question after a successful General Body vote for removal.

8. Suspension
   A. The RSA President may, after consulting the Adviser(s), place an Executive Board member on suspension for a period of time.
   B. Return of suspension is based on review by the Executive Board.
   C. An Executive Board Member may, after consulting the Adviser(s), place the President on suspension for a period of time. Return based on review by the Executive Board.
9. Remuneration

The RSA Executive Board shall receive a stipend at the end of each semester as remuneration for their positions.

A. The President shall receive a maximum of $500 per semester, for a total of $1,000 for the full term.

B. All other officers of the RSA Executive Board, with the exception of the Adviser(s), shall receive a maximum of $400 per semester, for a total of $800 for the full term.

C. The Adviser(s) shall not receive a stipend.

D. The maximum amounts of the stipends, as specified above, should be outlined in the RSA Budget. These amounts may not be increased without a two-thirds majority vote of the General Body.

E. At the end of each semester, a Stipend Review Committee shall be formed, to be supervised by the Adviser(s), for the purposes of reviewing the conduct of the Executive Board.
   
i. This Committee shall consist of the CAB representatives, and the meeting shall take place following the last general body meeting of each semester.

   ii. There will be a midyear review process for each executive board member that will provide feedback so that each executive board member knows how best to improve. This will help in enabling the Executive Board to potentially receive their respective full stipends.

   iii. This Committee shall be empowered to determine the amount of the stipend each member of the Executive Board receives, not to exceed the maximum amounts specified above.

   iv. Each member of the Executive Board may submit a written summary of their contributions during the previous semester to the President before the Stipend Review Committee meets.
Article IV: Community Action Boards

A Community Action Board, henceforth referred to as CAB shall be defined as a representative group of students, which is established by RSA, of the UMBC residential community that is defined and recognized by the UMBC Residential Life Office, to promote the organization and acclimation of residential students on a personal level, and to build social dynamic. This group will be utilized to:

- Provide an alternative outlet for community concern.
- Promote and support community living standards and principles.
- Plan and facilitate educational, social, and recreational programs.
- Provide a means for community involvement.
- Help students establish connections within their community.
- Provide a link from the greater goals of the university to the interests of the residents.

10. CAB Expectations
   A. Requirements for an Active CAB
      i. CAB Executive Board must consist of at least a President, Treasurer, and RSA representative.
         a. Other positions can include Vice President, Secretary, RSA Committee Representatives, Floor or Building Representatives, or other positions based on community needs.
      ii. Must meet at a minimum of a bi-weekly basis.
      iii. Must keep various lines of communication open.
      iv. Must hold an event once a month.
      v. Cannot have representation absent for more than two consecutive meetings.
   
   B. Voting Rights
      i. CAB will have voting rights if they meet the criteria of Article IV, Section 10, Subsection A.
C. Leadership

i. President: The president is an individual elected by the CAB, who has specific duties as assigned by their CAB but at minimum must perform the following duties:
   a. Attend RSA Executive Board Retreats as needed and all CAB Leadership Summits.
   b. Attend RSA Executive Board meetings as requested.
   c. Make agendas for and run CAB meetings within their community.
   d. Serve as a point of contact for their CAB.
   e. Serve as a member of the CAB President’s Council.
   f. CAB president with the help of the Community Director will maintain a transition binder containing but not limited to: meeting minutes, flyers, pictures, and event summaries.
   g. CAB Presidents shall receive a maximum yearly stipend of $200, subject to review by the Stipend Review Committee.
   h. If, for any reason, a CAB treasurer or CAB representative becomes unable or unwilling to perform their duties the CAB President or another appointed officer must assume the responsibilities of these positions.

ii. Treasurer: The treasurer is an individual who is responsible for complying with the RSA Treasurer’s guidelines and expectations in submitting CAB budgets, purchase requests, receipt reports, and as follows:
   a. Must maintain updated record of all expenditures and allocations.
   b. Meet on a monthly basis with the RSA Treasurer.
   c. Attend general body members as needed.
   d. Attend both fall and spring CAB Leadership Summits.
   e. Must complete finance training with the RSA Treasurer at the summit in order for CABs to use allotted funds.
   f. Must submit an expenditure report on a monthly basis in order to maintain funding from RSA.
iii. RSA Representatives: RSA Representatives are Individuals who attend RSA general business meetings as their CABs representative. They vote on behalf of their CAB during CAB-based motion.
   a. RSA Representatives must reporting RSA updates during CAB meetings.
   b. Proxy representative may be sent by a CAB to a General Business meeting no more than twice a semester in place of all of that CAB’s representatives. This proxy representative will not have voting rights as a General Body Member unless they already have voting rights, but will maintain the voting rights of their represented CAB.
   c. RSA Representatives must maintain open communication with other members of CAB consistently.
   d. RSA Representatives are required to attend both fall and spring CAB Leadership Summits.
   e. The position of RSA Representative may be filled by up to three members of a single CAB.
   f. A list of all possible CAB Representatives must be submitted to the RSA Director of Communications at the beginning of each semester. A CAB may edit this list during the semester upon approval of the RSA Director of Communications.

iv. Advisor: A CAB advisor is defined as a Community Director or Assistant Community Directors that helps direct the CAB while being engaged in an advising and supportive role.
D. Finance
   i. CABs may be provided a semester start-up fund to be determined by the RSA budget.
   ii. CABs cannot apply for individual recognition by the Student Government Association of UMBC, or any other governing organization on campus.

E. Events
   i. Each CAB should hold a programmed event no less than on a monthly basis.
   ii. At least one programmed event should consist of a self-promotional event (i.e. Meet the CAB Ice Cream Social).
   iii. Other programs will be at the discretion of the CAB.
   iv. It is recommended that CABs co-sponsor programs in an effort to increase community interaction by enhancing social dynamics.
   v. CAB’s must support RSA events.

F. CAB President’s Council
   i. The CAB President’s Council shall be a body formed of the CAB Presidents, chaired by the RSA President in an \textit{ex officio} capacity.
   ii. The Council shall meet on a bi-weekly basis as determined by the RSA President.

G. Duties
   i. The Council shall serve on the Budget Review Committee during the spring semester.
Article V: Finance

11. Procurement
   A. RSA will receive money from, but not restricted to, UMBC Residential Life.

12. Money Distribution
   A. The final budget is subject to approval by the General Body.
   B. Discretionary Funds
      i. A portion of the RSA budget will be put aside for use by the Executive Board in instances where a decision and/or a monetary commitment must be made in a time period where RSA does not have a general business meeting.
   C. Checking Account
      i. A checking account has been established for incidental use by the Executive Board.

Article VI: Amending and Ratification

This Constitution, upon being ratified by two thirds (2/3) of the voting RSA members in attendance at a general business meeting, may be amended by two thirds (2/3) of RSA members in attendance at two (2) general business meetings.

Resident Student Association Constitution as amended October 08, 2013.
Resident Student Association Constitution as Updated and Reformatted on March 18, 2014.
Resident Student Association Bylaws

The General Body of the Resident Student Association may adopt bylaws concerning the operation of the organization. These bylaws can be adopted by a simple majority of voting General Body members present at the business meeting following the business meeting at which the bylaw was proposed.

Bylaw 001: Election Procedures

The Election Process is a 5 week process consisting of opening nominations, closing nominations, speeches, a question and answer period, followed elections. In this process a candidate must submit a bid that provides the General Body with background information on themselves. The executive board will provide the requirements of the bid during the announcement of the election procedure timeline.

Elections for Executive Board positions shall be run in the following manner:

1. The President, DAL, NCC, DOC, DOF, and Director of Events shall be elected individually.

2. Candidates will be elected through a blended representative and popular vote system. Each CAB will get one representative vote for their community which will account for 40% of the total vote. The general body will host a popular vote which will account for 60% of the total vote. The general body members who are eligible to vote must have voting rights as outlined Article II, Section 5, Subsection A.

3. Elections shall be coordinated by a committee made up of no more than two executive board members starting with the president and following with line of succession and two general body members of RSA with voting rights, all of whom may not be running for any executive board position.
4. Those interested in running for position must submit a bid to the elections committee based on timeline outline by aforementioned committee. The guidelines for the bid will be made available by the elections committee early in the Spring semester.
   a. The candidates running for the President, DAL, NCC, DOF, DOC and DOE positions may submit up to two bid.
5. The candidates must give a speech no longer than three minute speech a week before elections, then a one minute speech the night of elections.
6. Election results will be counted and announced to everyone immediately after each voting takes place per candidate position.
7. Advertising is allowed based upon pre-approved guidelines to be distributed by the elections committee at the general body meeting two weeks prior to the opening of the bid process pending advisor and Office of Residential Life approval.
8. In order to be eligible to vote in the RSA Executive Board election, a student must have voting rights within the RSA General Body.
9. Candidates not elected for the position of President may bid down only once to any remaining unelected positions.
10. Candidates not elected for the positions of DAL, NCC, DOF, DOC, or DOE may only pursue positions for which they previously bid.

_Bylaw 001 adopted by unanimous vote of the General Body, February 10, 2009, 9:30 PM._

_Bylaw 001 amended to include the position of Assistant Director of Outreach, March 29, 2010._

_Bylaw 001 updated to standards and new Director Positions, March 18, 2014._
Bylaw 002: Business Voting Procedures

1. Proposals brought to the RSA General Body for voting shall be designated CAB vote by the following criteria:
   A. Motions from CABs not requesting funding shall not be CAB.
   B. Proposals requesting funding from additional allocations shall be determined as follows:
      i. The proposal shall be considered a CAB vote if the request comes from a CAB and exceeds either:
         1. Fifty dollars.
         2. One-third of the current balance of the additional allocations fund.
      3. CAB requests within the limits set forth in the previous clause shall not require a CAB vote.
   C. All requests from outside organizations shall require a CAB vote.
   D. Procedures for outside organizations to request funding from additional allocations can be found in the established guidelines approved by the DOF and president on a yearly basis.
   E. Where the nature of the motion cannot be determined, the President shall make the final decision, subject to appeal as outlined in Robert’s Rules of Order.

2. CAB motions, as defined in section 1 above, shall be handled through this procedure:
   A. The motion shall be presented at a General Body Meeting to the Community Representatives.
   B. CABs will have until the next business meeting to determine their support of the motion.
   C. At the following business meeting, the motion shall be presented again.
   D. The Community Representatives shall then vote as directed by their CABs.
   E. A majority of Community Representatives is required to consider the motion further.
   F. In the event of a tie, the Executive Board shall vote to determine the outcome of the CAB vote, with the President voting only to break a second tie.
3. All non-CAB motions, as well as all CAB motions passed according to the previous section, shall be handled through this procedure:
   A. The motion shall be presented to the General Body at a business meeting.
   B. A five-minute discussion period, extendable by motion, shall take place. During this time the terms of the request may be amended by motion.
   C. Members of the General Body with voting rights, as defined by the Constitution, shall vote on the request as amended. A majority is required in order to pass the motion.
   D. The President shall not vote except in the event of a tie.

*Bylaw 002 adopted by majority vote of the RSA General Body, March 29, 2010*

*Bylaw 002 Updates and revised, March 18, 2014.*
Bylaw 003: Allocation of CAB Funding
1. In addition to the budget allocated to CABs for each semester, CABs shall be allocated a start-up fund for the purposes of holding a recruitment meeting at the start of the fall semester.
2. CABs may request additional money by submitting a written request for funding from the additional allocations fund to the Executive Board. This motion shall be presented to the General Body per the guidelines established in the RSA Bylaw 002.
3. Procedures for CABs to request funding from additional allocations can be found in the established guidelines approved by the DOF and president on a yearly basis.
4. CABs must have representation at RSA business meetings in order to submit an additional allocations request.
5. CABs are forbidden from requesting funds from other sources, or undertaking fundraising efforts.
6. Funds may only be utilized by an active CAB as defined in the RSA Constitution.

Bylaw 003 adopted by majority vote of the RSA General Body on March 29, 2010.
Bylaw 003 Updated and Reformatted on March 18, 2014.
Bylaw 004: RSA Financial Procedures
1. Discretion of the movement of funds
   A. The movement of funds, excluding those from additional allocations or reserved CAB line items, and further excluding those toward Executive Board stipends, is subject to the discretion of the Executive Board. Any changes involving 10% or more of the total budget (in dollar value) shall be reported to the General Body at the following General Business Meeting.
      i. In the event a majority of the Executive Board is inaccessible, the President may make an adjustment to line items of an amount not to exceed $500 per incident. Such changes must be presented to the Executive Board at the following Executive Board and General Body at the following General Business Meeting.
   B. The movement of funds in the additional allocations fund is subject to a majority vote of the General Body, as laid out in the RSA Bylaws.
   C. The movement of funds in reserved CAB line items is subject to the discretion of the respective CABs.

2. Conferences
   A. A conference fee may be assessed at the discretion of the DOF and NCC. Fees will be announced at the time of application.
   B. In the event a delegate is no longer able to attend a conference, a fee may be applied to cover any expenses lost, in the event a replacement delegate cannot be found.
      i. The NCC may waive this fee in exceptional circumstances, at their discretion.

3. Checking account
   A. The checking account may be budgeted for use by the Executive Board, however this is not required.
   B. In the event a majority of the Executive Board is inaccessible, the President has use of up to $500 (per incident) of the checking account. Such changes must be presented to the Executive Board at the following Executive Board and General Body at the following General Business Meeting.
4. Budget ratification
   A. The budget for the following academic year shall be compiled by the DOF during the spring semester.
   B. This budget shall be reviewed by the Executive Board and a Budget Review Committee on which the DOF is required to serve.
   C. The budget, once reviewed, shall be presented to the General Body for approval at a business meeting.
   D. The budget must be approved by the General Body before any spending may take place following the close of the National Conference.
   E. A budget shall cover all spending from the close of the previous year’s National Conference through the current year’s National Conference.

*Bylaw 004 adopted by majority vote of the RSA General Body on March 29, 2010.*

*Bylaw 004 Updated and Reformatted on March 18, 2014.*
BYLAW 005: Outreach Committee

1. This committee will be advised by the Director of Advocacy and Leadership.

2. The purpose of this committee will be to:
   A. Provide CABs and RSA the means to establish connections across campus.
   B. Support the visibility and accessibility goals of RSA.
   C. Increase the leadership opportunities within RSA.
   D. Serve as an advocate for RSA to other student organizations on campus including but not limited to SGA, SEB, and The Retriever Weekly.
   E. This committee will advise the DAL on Town Hall panelists and format. Additionally, this committee will support the DAL in the marketing and advertising of Town Hall.
   F. Guide the development of an outreach and advocacy campaign for RSA.

3. Membership
   A. The membership of this committee may include but is not limited to general body members, CAB members and CAB executive board members.
   B. RSA executive board members may interact with the committee in an advisory role.

Bylaw 005 Voted in Before 2013.
Bylaw 005 Updated and Reformatted on March 18, 2014.
Bylaw 006: Community Action Team (CAT)

1. The CAT shall be defined as a group of students, which is established by
the DAL, DOF, and NCC, of the UMBC residential community that is
defined and recognized by the UMBC Residential Life Office to
smoothly transition CABs from a relatively inactive summer period to a
highly active fall semester, disbanding when the CAB President for the
academic year is elected. This group will be utilized to:
   A. Promote strong RSA presence at the beginning of the fall semester.
   B. Recruit students to promote an abundant CAB and RSA General
      Body Membership.
   C. Provide a foundation for CAB activity through insight and
      experience.
   D. Establish a positive initial relationship between RSA and CABs. E.
      Facilitate initial programs in the absence of a CAB President.

2. CAT Expectations
   A. Requirements for CAT
      i. CAT members are chosen through an application process by
         the DAL, DOF, and NCC. During the summer preceding the
         fall semester of their term who perform at minimum the
         following duties:
            a. Attend Community Action Team trainings before the
               start of the fall semester that will include the
               requirement of moving in early.
            b. Work with the DAL, DOF, and NCC to get CABs
               active including co-hosting the initial CAB Social for
               the purposes of recruitment and publicity in tandem
               with the CAB advisor.
            c. Act as CAB representative until formal CAB elections
               can take place.
            d. Coordinate initial CAB meetings.
            e. Support the CAB advisor in coordinating and
               facilitating CAB elections during the fall semester.
            f. Any CAT member is not required to but may run for
               any elected CAB position.
            g. Attend all CAB Leadership Summits, as well as any
               RSA Executive Board meeting as required.
h. Make agendas for and run initial CAB meetings within their community.

i. Serve as a point of contact for their CAB for the duration of their term.

Bylaw 006 Voted in Academic year 2013.
Bylaw 006 Updated and reformatted on March 18, 2014.
Bylaw 007 - Recognition Committee

Bylaw 007 Passed with a vote of XX-X-X on October XX\textsuperscript{XX}, 2012
Bylaw 007 Repealed with a vote 6\textsuperscript{CABs} For and 2 Absent, and a GBM vote of 11 For, 0 Against, and 1 Abstaining on September 30\textsuperscript{th}, 2013
Bylaw 007 Reformatted on March 18, 2014.