United States Institute of Theatre Technology Student Chapter

Article I- Name and Purpose

United States Institute of Theatre Technology Student Chapter has been established for the purpose of promoting educational and professional enrichment of UMBC students interested in design and technical careers in the Theatre industry. Through master classes, conferences, community service, and other events, students are able to network and receive practical training for a future in Theatre.

Article II- Scope

This organization is subject to the jurisdiction of the Student Government Association of the University of Maryland, Baltimore County, as well as to the President of the University and his/her designee.

Article III- Membership

A UMBC student can become a member of this organization by:

- Attending at least 3 meetings
- Completing a liability form

Membership in this organization is open to any UMBC undergraduate student (without restriction of GPA requirement, try-outs, etc.).

Membership in this organization will not be denied because of race, color, age, sex, gender identity or expression, sexual orientation, physical or mental disability, disabled veteran or veteran status, national origin, or religion.

Article IV- Officers and Elections

a. Officers

The officers of United States Institute of Theatre Technology Student Chapter shall be the Chair, Vice-Chair, Treasurer, Secretary, and Community Service & Events Coordinator.

The duties of the Chair shall include:

- chairing a committee
- overseeing all committees
- managing public relations
- serving as the organization's official representative for communicating with SGA and UMBC staff

The duties of the Vice-Chair shall include:

- chairing a committee
- managing member recruitment/retention
• managing public relations
• exploring and sharing the history of the organization
• assuming the role of President in the event of the President's absence or incapacity
• additional duties outlined in organization's bylaws

The duties of the Treasurer shall include:

• managing fundraising
• managing the organization's funds and ensuring compliance with all financial rules and guidelines

The duties of the Secretary shall include:

• managing member recruitment/retention
• managing communication within the group
• recording and archiving information from meetings and activities
• additional duties outlined in organization's bylaws

b. Elections

All officers shall be elected to a term of one year starting and ending on May 1st.

Elections will be held between April 15th and April 30th. In addition, in the case that a vacancy occurs in any of the elected positions identified in this Article, an election will be held to fill the position.

At least 14 days notice shall be given to all members before the annual election meeting.

Nominations shall be initiated from the floor and elections done by a ballot where the person receiving the majority of votes wins, but if no one receives a majority a runoff occurs between the two candidates with the most votes.

Officers may be removed throughout the year by a 2/3 vote of the other members present at a meeting.

Before the vote, the individual(s) proposing to remove the officer will explain the specific reasons for the proposed action, which must involve misconduct or failure to fulfill officer responsibilities, and the officer will have the opportunity to respond.

Article V- Amendments

This Constitution may be amended by a 2/3 vote of all members present at the meeting. All amendments must be approved in accordance with Student Government Association policy before becoming legally binding.

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